

GOLDSBORO PARKS AND RECREATION
FACILITY RENTAL GUIDE
Effective August 1, 2026

For questions, concerns, or clarification, please contact 739-7480, ext. 4.

Many of our facilities are available to rent when they are not in use for our programs. To rent a facility, you will need to complete a rental application and pay the appropriate fees at the time the reservation is made. Facilities may be reserved up to 12 months in advance.

Rentals can be reserved in person at Peachtree Street Recreation Center or W.A. Foster Center, and select rentals can be reserved online at www.goldsboroparksandrec.com.

Renting a Facility

- To rent a facility, please contact the appropriate Parks and Recreation facility specialist. You can reach them by phone or email, or you may visit their office. If you'd like to meet in person, please call ahead to confirm their availability.
 - Athletic Fields - 919-988-6600
 - Peachtree Street Recreation Center - 919-739-7492
 - W.A. Foster Center - 919-734-4164
 - Picnic Shelters, Gazebo, and Park House – 919-739-7492
 - Special Events – 919-739-7449
- Facilities may be rented between the hours of 8:00 am and 8:00 pm.
- Picnic shelters may be rented between the hours of 8:00 am and 8:00 pm.
- The department reserves the right not to rent recreation fields if it is determined that fields are deteriorating because of overuse.
- Approved rentals are for only the specific facility identified on the rental receipt and do not include other parts of the facility.
- Requests are on a first-come, first-served basis. When you call or visit, please be prepared with your intended date(s) and time(s) of rental. We will not hold a date until all necessary paperwork has been completed and the payment has been made in full. All reservation fees are due when reservation is made. Be sure to include set-up and teardown time in your rental time.
- We require at least two weeks advance notice to rent an indoor facility and a minimum of three business days to rent an outdoor facility. Rental requests with less than the required notice time may be approved at the facility leader's discretion.
- Please note that Parks and Recreation Department sponsored and co-sponsored activities and programs have priority in scheduling the use of all facilities. Organizations and the public may rent some facilities when not in use by the department. Department facilities may not be used or rented for personal profit or for private lessons.
- If you encounter any issues during an outdoor rental, such as it being occupied with people unwilling to vacate, please contact the Goldsboro Police Department non-emergency number at 919-705-6572.

Renter Eligibility, Chaperones, and Police Security

You must be 21 years of age or older and be authorized by the applicant (if you are not the applicant) to sign a reservation agreement.

- Chaperones: When the planned activity is primarily for people under 21 years old, the person signing the reservation agreement will be responsible for providing one adult chaperone for each group of 10 youth in attendance under the age of 21.
- Police Security: The Parks and Recreation Department reserves the right to require the renter to provide City of Goldsboro police security for special programs.

Rental Fees

- Credit cards are the only method of payment accepted.
- How to pay: Once reservation agreements have been filled out, payment is due and payable at the Center you are reserving, during normal business hours: Monday – Friday, 8:00 am – 5:00 pm, (except for City holidays). We also can do payments over the phone. For select rentals, you can also reserve and pay online.

Cancellations

All requests to cancel a facility reservation **must** be made in writing to the attention of the Director. Cancellations received 14 or more days from the reservation date will be refunded less a \$10 processing fee. Cancellations with less than 14 days notice from the reservation date will not be refunded.

Event Advertisement

All publicity (flyers, mailings, advertising, etc.) related to events held at rented Parks and Recreation facilities must be pre-approved by the facility supervisor. Failure to comply with this may result in cancellation of the rental. No events should be publicized before your event is confirmed, paid for, and reserved.

Inclement Weather

We rent our picnic shelters “rain or shine”. Please be aware that the rental fee for a picnic shelter rental will not be refunded in the event of inclement weather. However, depending on the availability of the shelters, shelter reservations may be rescheduled with advance notice due to inclement weather.

Facility Keys

If your rental requires being assigned a key, a representative from your organization will be assigned a key. This representative is the only person who should use the key. If the rental takes place on the weekend, the renter is responsible for picking up the key the Friday before the rental and returning the key to the Parks and Recreation Main Office at Peachtree Street Recreation Center the following Monday after the rental. If it is a weekday, you may pick it up the day of the rental and return it within 24 hours.

Renter Responsibilities

All applicants requesting use of Department facilities must observe the following guidelines and requirements:

- The renter must leave the area, facility, or equipment in a clean and orderly condition. All trash must be properly disposed of. Any and all decorations and/or trash must be removed at the conclusion of the event, and rentals must not go over allotted time, or your damage deposit may not be returned.
- Prohibited Items: Firearms, tobacco products, alcohol, and illegal drugs are **NOT** allowed within City parks and facilities.
- Decorations: All forms of decoration must be pre-approved by the facility supervisor. Failure to comply with this may result in loss of damage deposit, along with additional fees. Decorations must not be nailed or tacked to any tables, walls, ceilings, or any other portions of the buildings or equipment.
- No permanent alterations to the park or facility will be permitted.

Liability

The City assumes no liability for the renter's use of a facility. As a condition of use of a facility, the applicant shall hold the City harmless from any claim or liability arising out of any activity or conduct of the renter while using the equipment of facility in question.

Damages

All indoor facility rentals are required to pay a damage deposit (ranging between \$100 - \$150) in addition to their rental fees. The damage deposit is refundable so long as the renter stays within their allotted time, adheres to the rules of the rental and facility, and no damages are incurred to the facility during the rental. Any and all damages to the facilities, equipment, and other City property, while being used by the renter, will be the responsibility of the renter and payable in full to the City of Goldsboro. Payment will include the costs of all labor, materials, and supplies to repair or replace the damage to facilities. The Parks and Recreation Department reserves the right to decline renting to patrons who have incurred damages to City property in previous rentals. Damage deposits will be returned by check within 4-6 weeks of the rental to the address/payee on the account.

Non-Profit Activities

City facilities may be used for fund-raising activities provided such activities are not for private purposes or profit. Entry fees may be charged for events and tournaments provided that all proceeds benefit the non-profit organization. In all cases, the City may request a signed financial account of actual expenses and revenues within 7 days after the event.

Activities For Profit

Events or activities for which admission is charged will be assessed a commercial fee.

City Government Agencies

Facilities are available at a reduced rate to official city government agencies for events in the public interest when not otherwise in conflict with this policy.

Non-Profit/Civic Organizations, Public and Private Schools, Non-City Agencies

Facilities are available at a reduced rate to non-profit/civic organizations, public and private schools, and non-city agencies. Proof of non-profit status (Federal 501-C Letter) is required for reduced rates. Rates will be reduced to half of the normal rental fees.

Political Events

Facilities may be rented for political events so as long as any publicity concerning the event clearly states that the park or facility, the staff of Goldsboro Parks and Recreation, and the City of Goldsboro, do not support any political party or candidate for which the event is sponsored.

Policy of Non-Discrimination

City facilities are available on a non-discriminatory basis. Appropriate activities need to accommodate individuals regardless of age, sex, race, color, religion, national origin, physical or mental disabilities, affectional preference or marital status. The City of Goldsboro does not discriminate on the basis of disability in admission, access, treatment or employment in its programs or activities.

Additional Park Rules Pertaining to Events

Vehicles will only be in parking areas. The use of vehicles is **NOT** allowed in the park. Park property will **NOT** be moved. Fires are only allowed in grills attended. Ashes may **NOT** be dumped on park property. All animals must be leashed.

Please refer to the Parks & Recreation Department's User Fee Policy for complete rental policies.

Park Reservations

Parks	Address	Type of Rentals	Grills	Special Events
Herman Park	900 Park Avenue	3 Shelters, Park House, Tennis Courts, Open Space	Yes	Yes
Berkeley Park	3211 Cashwell Drive	2 Shelters, Athletic Fields/Courts, Open Space	Yes	Yes
Fairview Park	1905 Edgerton Street	1 Shelter, Athletic Fields	Yes	Yes
H.V. Brown Park	600 H.V. Brown Lane	2 Shelters, Athletic Field	Yes	Yes
Henry C. Mitchell Park	305 Whitfield Drive	Open Space	No	Yes
Mina Weil Park	235 House Street	2 Shelters, Athletic Fields/Courts, Pool, Open Space	Yes	Yes
North End Park	300 Neil Street	2 Shelters, Athletic Field/Courts	Yes	Yes
Peacock Park	1503 Herring Street	Pool, Open Space	No	Yes
Quail Park	529 Quail Drive	Open Space	No	Yes
Stoney Creek Park	2300 E. Ash Street	1 Shelter, Open Space	Yes	Yes

For a full listing of all of our parks and amenities, visit our website at www.goldsboroparksandrec.com

CITY OF GOLDSBORO
PARKS AND RECREATION DEPARTMENT USER FEES

Effective August 1, 2026

Unless otherwise noted, all rentals are in 2-hour increments

ATHLETIC FIELD RESERVATION

	<u>FEE</u>	<u>RESIDENT DISCOUNTED FEE</u>
1 Field, 4 Hours, No Lights	\$160.00	\$80.00
1 Field, 4 Hours w/ Lights	\$330.00	\$165.00
1 Field, 1 Day and 1 Night	\$600.00	\$300.00
2 Fields, 2 Days and 2 Nights	\$1,200.00	\$600.00

W.A. FOSTER CENTER

<u>Gymnasium</u>	\$440.00	\$220.00
Sports Camps	\$440.00	\$220.00
Commercial Events (AAU Tournaments, etc.)	\$770.00	\$385.00
<u>Multi-Purpose Room</u>	\$440.00	\$220.00
Half Room	\$220.00	\$110.00
<u>Kitchen</u>	\$130.00	\$65.00

PEACHTREE STREET RECREATION CENTER

<u>Auditorium</u>	\$330.00	\$165.00
All Commercial Events	\$770.00	\$385.00
<i>(Events for which tickets are sold or admission is charged)</i>		
<u>Meeting Rooms</u>	\$110.00	\$55.00

PARKS

<u>Park House</u> (all rentals are in blocks of 4 hours)	\$170.00	\$85.00
<u>Picnic Shelters</u> (all rentals are in blocks of 4 hours)	\$90.00 per shelter	\$45.00 per shelter

ACTIVITIES/PROGRAMS

<u>Youth Sport Leagues</u> (per participant, per sport)		
Soccer, Basketball, Baseball/Softball, Flag Football, etc.	\$100.00	\$50.00
<u>Summer Camps</u>		
Full Day Camp at W.A. Foster Center	\$140.00	\$70.00
Sports Camps - Freshwater Fishing, Volleyball,	\$100.00	\$50.00
Basketball, Baseball/Softball, Golf & Tennis, All Sports		
Beach Fishing	\$120.00	\$60.00
<u>Fitness Center Membership</u> (Calendar Year)	\$100.00	\$50.00
Daily Rate	\$10.00	\$5.00
<u>Pottery Class</u>	\$160.00	\$80.00
<u>Pottery Membership</u>	\$200.00	\$100.00
<u>Clay</u>	\$30.00	\$30.00
<u>Sewing Class</u>	\$12.00	\$6.00
<u>Fitness Classes</u> (Zumba, Aerobics, Line Dancing, etc.)	\$12.00	\$6.00
<u>Special Events</u>	\$10 - \$100.00	

SWIMMING POOLS

Admission For Youth Ages 18 & Under	\$2.00	\$1.00
Admission For Adults 19 & Up	\$6.00	\$3.00
Seasonal Swim Pass – Youth	\$130.00	\$60.00
Seasonal Swim Pass – Adult	\$260.00	\$130.00
Group Swim Lessons	\$120.00	\$60.00
Individual Swim Lessons	\$160.00	\$80.00
Pool Parties	\$350.00	\$175.00