



## Goldsboro Parks & Recreation Department Renter Responsibilities

All applicants requesting use of Department facilities must observe the following guidelines and requirements:

- *Set-up and break down* time must be included within your rental period.
- The renter must leave the area, facility, or equipment in a clean and orderly condition. All trash must be properly disposed of. *Renter must leave premises on time.*
- Prohibited Items: Firearms, tobacco products, alcohol, and illegal drugs; NOT allowed within City parks and facilities.
- Decorations: All forms of decoration must be pre-approved by the facility supervisor. Failure to comply with this will result in cancellation of the rental. Decorations must not be taped, nailed or tacked to any tables, walls ceilings, or any other portions of the buildings or equipment.
- No parking on the grass of sidewalks and facilities.
- *You are only guaranteed access to the space/room you rented. The rest of the facility and its amenities are subject to public use and/or are being rented by another party.*
- *Should noise level (music, PA system, etc.) interfere with the enjoyment of other rental parties/citizens or patrons in the facility, staff will request volume be turned down.*

*Note: Failure to comply with the renter responsibilities list above may result in the loss of future rentals and/or the rental deposit.*

### **Refundable Damage Deposit (Procedures)**

A **\$150.00 refundable deposit** will be required for *indoor* facility rentals. Parks shelters and athletic fields will not require a **damage** deposit. Deposits will be *reimbursed within three weeks* after the event. *Any and all damages to the facilities, equipment, and other City property, while being used by the renter, will be the responsibility of the renter and payable in full to the City of Goldsboro. Payment will include the costs of all labor, materials, and supplies to repair or replace the damage to facilities. The Parks and Recreation Department reserves the right to decline renting to patrons who have incurred damages to City property in previous rentals.*

**Liability:** The City assumes no liability for the renter's use of a facility. As a condition of use of a facility, the applicant shall hold the City harmless from any claim or liability arising out of any activity or conduct of the renter while using the equipment of facility in question.

*Renter's Signature:* \_\_\_\_\_ *Date:* \_\_\_\_\_