



Craft, Commercial, or Informational Vendor Application

Vendor Fee: \$100 (Includes Both Nights)

Booth Name:	
Business/Organization Name:	
Federal Tax ID:	
Nature of Business:	
Mailing Address:	
Website URL:	
Contact Person:	Title:
Phone:	Email:
# Of Years In Business:	
Brief Description of Goods/Activity/Information:	
Previous Events:	

Craft, Commercial, or Informational Vendor Rules

- 1. There are a limited number of vendors per event to ensure a positive return for each participating vendor.**
- 2. To be considered as a vendor for this event, you must be willing to commit to BOTH nights.**
- 3. Vendors are allotted one 10x10 space, one table, and two chairs, which will be set up for you prior to your arrival. More space may be available upon request.**
- 4. Vendors are asked to submit a photo of their booth set-up with their application.**
- 5. All vendors must be set up no later than 3:30 pm. Vendors must also agree to leave the area free from trash and any other items when they leave. Vendors are not allowed to leave the event site until 8:15 pm.**
- 6. The use of audio amplification equipment and generators is prohibited in the vendor areas.**
- 7. All vendors are expected to conduct themselves in a professional and courteous manner when interacting with event goers, fellow vendors and event organizers.**
- 8. Aggressive and inappropriate conduct and/or contact with event goers or volunteers will be addressed by representatives of Goldsboro Parks and Recreation and the Goldsboro Police Department, if necessary. Vendors failing to modify their conduct or behavior accordingly will be asked to shut down booth operations and may return at the end of the event to pack their belongings.**
- 9. The Goldsboro Parks and Recreation staff reserve the right to approve or disapprove any application, as well as the right to bar vendors exhibiting poor conduct and/or unsafe practices from participating in future events.**

It is imperative you provide a working email address as this is how Goldsboro Parks and Recreation staff will communicate event information with you.

Your signature verifies that you have read and understand the above information.

Print Name

Signature

Date

Please complete this application and return via email to jwalker@goldsboronc.gov no later than Wednesday, November 21st, 2018.

Payments can be made by phone (919-739-7480) or in person at the Herman Park Center, located at 901 E. Ash Street, Goldsboro, NC 27530.